

JUNE 2009 - SALARIES

<u>SERVICE</u>	<u>2009/10</u>			<u>2008/09</u>		
	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>VARIATION</u>
	<u>TO 30/06/09</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>	<u>TO 30/06/08</u>	<u>PROVISION</u>	<u>FROM BUDGET</u>
	<u>£000</u>	<u>£000</u>	<u>%</u>	<u>£000</u>	<u>£000</u>	<u>%</u>
OFFICE OF THE CHIEF EXECUTIVE	207	219	-5.3	207	213	-2.8
DEPUTY CHIEF EXECUTIVE	343	364	-5.8	319	336	-5.1
CORPORATE SUPPORT SERVICE DIRECTORATE *	597	617	-3.2	573	580	-1.2
FINANCE & ICT DIRECTORATE *	952	960	-0.8	908	965	-5.9
HOUSING DIRECTORATE *	1,238	1,318	-6.1	1,237	1,273	-2.8
ENVIRONMENT & STREET SCENE DIRECTORATE *	901	961	-6.2	840	902	-6.9
PLANNING & ECONOMIC DEVELOPMENT DIRECTORATE *	523	578	-9.5	525	579	-9.3
TOTAL	4,761	5,016	-5.1	4,609	4,848	-4.9

* Agency costs are included in the salaries expenditure.

Please note a vacancy allowance has been deducted in all service budget provisions.

The Budget Provision figures for 2009/10 include 3.36% inflation (2.6% Pay award & 0.76 Ers superannuation)

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		Comments
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
Major expenditure items:							
Grants to Voluntary Groups	195	57	57	30	0	0.00	As the result of a change in the method of accounting, grants committed in 2008/09 but not paid out are no longer carried forward as credits to expenditure but as an increase to the budget. Grants carried forward amounted to £64,412, of which £41,887 were outstanding at the end of Quarter 1. Grants approved in the current quarter amount to £52,000 of which £35,000 has been paid out.
Voluntary Sector Support	165	80	79	78	-1	-0.75	The figures include grants to the CAB and VAEF which are paid twice yearly in 50% instalments in April and October 2009
	360	137	136	108			

2009/10 DIRECTORATE FINANCIAL MONITORING - CORPORATE SUPPORT SERVICES

ANNEX 3a

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		<u>Comments</u>
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Building Maintenance	348	34	29	35	-5	-14.71	The budget Profiling has been based on the expenditure pattern for the previous three years.

2009/10 DIRECTORATE FINANCIAL MONITORING - CORPORATE SUPPORT SERVICES

ANNEX 3b

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		Comments
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major income items:</u>							
Hackney Carriages	148	37	49	47	12	32.02	There has been a continuing increase in the number of applications for private hire driver and vehicle licenses possibly due to rising levels of unemployment, and the switch to this occupation.
Licensing & Registrations	101	14	11	14	-3	-23.01	The first quarter of 2009/10 has seen a decrease in the number of premises license, temporary event and gambling applications received, possibly due to the current economic climate.
Local Land Charges	150	46	44	55	-2	-4.79	Despite reports of an improvement in the housing market, and a significant increase on the previous quarter, land charges income has not yet recovered to the levels achieved in the first quarter of 2008/09. The number of official searches for the first quarter stands at 363 which is 66% of the figures for the previous year. Personal searches are 490 which is 76% of the figures for the previous year. As a result of changes in Government legislation controlling local authority charges for property searches the official search fee was reduced from £120 to £100 on 6 April 2009. The new charging regime for personal searches has assisted in achieving a higher level of income from this source.
Industrial Estates	877	403	415	390	12	2.96	Included in this item is additional income from rent arrears for properties at Oakwood Hill Industrial Estate where leases have been reviewed and backdated to April 2008. There have been reductions in income at Brooker Road Industrial Estate resulting from reduced rent from advertising hoardings, and voids at Oakwood Hill Workshop units.
Land & Property	221	48	46	55	-2	-4.17	Commission from the David Lloyd Centre turnover is yet to be received for 2008/09, and will be included in Quarter 2.
	1,497	548	565	561			

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		<u>Comments</u>
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Forward Planning	735	83	82	25	-1	-1.20	The majority of this budget relates to the Local Development Framework, work for which is ongoing but has been delayed due to the extension of the public consultation exercise and uncertainties around the East of England plan. The major expenditure items are currently scheduled for the third and fourth quarters of the year but are under review.
	735	83	82	25			
<u>Major income items</u>							
Development Control	605	140	159	175	19	13.56	Development Control income for the first quarter includes application fee for St Johns School amounting to £48,530, despite this the level is still below that achieved in the first quarter of 2008/09. There has been a decrease in the number of applications received of approximately 20% compared to the same period last year.
Building Control Fee Earning	642	166	137	148	-29	-17.69	Following the trend in the decrease in Development applications, there has been a corresponding fall in building work undertaken, and subsequently a fall in control fees. It already looks unlikely that the budget will be met.
	1,247	306	296	323			

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		Comments
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Information Technology	821	505	549	417	44	8.6	The majority of maintenance contracts payments are now made to suppliers annually in advance, as a result the expenditure in the first quarter is higher than in previous years and the budget has been reprofiled accordingly. There have been some increases in maintenance costs but these can be contained within the overall ICT budgets.
Telephones	192	56	58	29	2	3.6	Maintenance costs for the switchboard are now paid annually in advance, instead of on a quarterly basis, which accounts for the variance between 2008/09 and the current year.
Bank & Audit Charges	247	5	5	2	0	0.00	No significant expenditure occurs in either audit or bank charges until quarter 2
	1,260	566	612	448			
<u>Major income items:</u>							
Investment Income	2,142	535	452	872	-83	13.70	Investment interest has been lower than expected, due to the worsening market rates since the estimates were produced and the early return of a long term investment by the borrower. The estimated level of investment interest will not now be achieved.
	2,142	535	452	872			

2009/10 DIRECTORATE FINANCIAL MONITORING - DEPUTY CHIEF EXECUTIVE

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		<u>Comments</u>
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Museum	90	30	35	40	5	16.67	The museum have been occupying space at the Royal Gunpowder Mills free of charge, however a charge for this is now made which has led to an overspend. This will be covered by underspends on other budgets within the Museum cost centre.

2009/10 DIRECTORATE FINANCIAL MONITORING - HOUSING GENERAL FUND

ANNEX 7

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		<u>Comments</u>
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major expenditure items</u>							
Bed & Breakfast Accommodation	137	34	23	35	-11	-32.35	The underspend and the reduction in income is due to a drop in placements in Bed & Breakfast Accommodation. The work of the Homelessness prevention team has been instrumental in achieving this.
<u>Major income items</u>							
Bed & Breakfast Accommodation	158	39	20	29	-19	-48.72	

DIRECTORATE FINANCIAL MONITORING - ENVIRONMENTAL AND STREET SCENE

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		Comments
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Refuse Collection	1,818	322	-67	-243	-389	-120.81	} There have been no payments made relating to 2009/10 as yet. The payments relating to January to March were not paid until well into 2009/10 and the charges made to the 2008/09 were higher than actually materialised. There are also still some unpaid 2008/09 commitments. Recycling shows a positive expenditure figure due to the purchase of sacks.
Street Cleansing	1,436	239	-41	-339	-280	-117.15	
Recycling	2,182	468	107	-74	-361	-77.14	
Highways General Fund	371	66	65	74	-1	-1.5	
Off Street Parking	553	202	195	158	-7	-3.47	} Payments to the Parking Contractor are up to date in 2009/10. In 2008/09 payments at this stage were a month behind.
On Street Parking	380	61	58	29	-3	-4.92	
Playgrounds & Open Spaces	230	58	57	47	-1	-1.72	
North Weald Centre	316	89	57	121	-32	-35.96	} The underspend relates to the maintenance of North Weald Airfield. The budgets has been profiled in line with previous years expenditure pattern however there has been less expenditure in the first quarter in 2009/10 than during the first quarter of 2008/09.
	7,286	1,505	431	-227			

DIRECTORATE FINANCIAL MONITORING - ENVIRONMENTAL AND STREET SCENE

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		Comments
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Contract cost Monitoring</u>							
Leisure Facilities:-							
Loughton Leisure Centre	27	2	2	5	0	0.00	}
Epping Sports Centre	292	24	24	14	0	0.00	}
Waltham Abbey Swimming Pool	460	38	38	36	0	0.00	}
Ongar Sports Centre	297	25	24	24	-1	-4.00	}
	1,076	89	88	79			
<u>Major income items:</u>							
Refuse Collection	151	11	-8	-28	-19	-172.73	Tipping away contributions relating to the final quarter of 2008/09 are still awaited. This was also the case last year.
Recycling	910	152	152	1	0	0.00	Recycling Credits are now received monthly rather than quarterly. The budget is profiled on the basis of receiving the income the month following that to which it relates.
Off Street Parking	1,088	265	288	271	23	8.68	Penalty charge notice income overall has increased when compared to the same period last year.
On Street Parking	519	130	114	122	-16	-12.31	However Off Street notices have gone up and on street has seen a reduction.
North Weald Centre	1,361	478	479	407	1	0.21	
	4,029	1,036	1,025	773			

	09/10 Full Year Budget £'000	First Quarter			09/10 Variance Budget v Actual		Comments
		09/10 Budget £'000	09/10 Actual £'000	08/09 Actual £'000	£'000	%	
<u>Major expenditure items:</u>							
Managing Tenancies	277	239	235	224	-4	-1.67	
Housing Repairs	5,947	1,464	1,250	1,132	-214	-14.62	The underspend mainly relates to the responsive repairs area of the repairs fund. The budget is profiled evenly across the year, as it is unknown when responsive repairs will be required.
Special Services	1,720	385	195	258	-190	-49.35	There are a number of areas showing an underspend the most significant relating to the Housing Land Cleansing which is carried out by the Waste Management Contractor.
	7,944	2,088	1,680	1,614			
<u>Major income items:</u>							
Non-Dwelling Rents	2,552	638	661	528	23	3.61	Actual income is higher due to a number of rent reviews however there are also fewer empty shops than assumed within the budget.
Gross Dwelling Rent	25,386	6,346	6,351	5,642	5	0.08	There was only one Council House sale in the first quarter.
	27,938	6,984	7,012	6,170			